

**Notice of Short-Term Suspension Regular Education Student**

Date

Parent(s)/Guardian(s) Name

Address

Re: Student's Name

Notice of Short-Term Out of School Suspension

Dear \_\_\_\_\_:

This notice is to inform you that \_\_\_\_\_ has been suspended from \_\_\_\_\_ School for \_\_\_\_\_ days for violating number(s) \_\_\_\_\_ of the Johnston County Board of Education Policy 4200; Code of Student Conduct. The student has been notified of the allegations and given an opportunity to respond to allegations of misconduct. A thorough investigation of the incident(s) has been conducted by school administration. This suspension conforms to the established consequences found in the Johnston County Board of Education Policy 4200; Code of Student Conduct. You may review the Student Code of Conduct (Policy 4200) and other applicable policies online at <https://boardpolicyonline.com/bl/?b=johnston> , or at the main office of the school. A description of the offense has been provided on the *Notice of Student Suspension* enclosed with this letter.

As described in Johnston County Board of Education Policy 4205; Short-Term Suspension, the student has been provided an opportunity for an informal hearing with the principal. The student shall be provided the opportunity to take textbooks home for the duration of the suspension. Upon request, the student has the right to receive all missed assignments for the duration of the suspension and, to the extent practicable, the materials distributed to students in connection with the assignment. The student shall be given the opportunity to take any quarterly, semester, or grading period examinations missed during the suspension period.

In accordance with G.S. 115C-390.6(e) and 115C-45C(1), the student is not entitled to appeal the principal's decision to impose the short-term suspension to either the superintendent or board of education unless it is appealable on some other basis.

Please note that the student is prohibited from being in any Johnston County Schools' building, on any property or bus owned by the Johnston County Schools, or at any Johnston County Schools' sponsored activity; including sports events, during the length of this suspension without prior approval from the principal.

We are committed to working with you and your child. Please understand that further incidents of this nature may result in a recommendation for long-term suspension. Thank you for your prompt attention to this matter.

Sincerely,

Principal  
School

Enclosure: *Notice of Student Suspension from School*